

Tips to Prevent Social Media Nightmares Quiz

MANAGEMENT QUESTIONS:

1. When disciplining an employee because of off-duty conduct, it is better to focus on the effects on job performance rather than the circumstances of the off-duty conduct.
 - a. True
 - b. False
2. Your organization should be present on Facebook in a:
 - a. Group
 - b. Fan Page
3. In 2011, ___% of employers said they terminated workers for content posted.
 - a. 33
 - b. 17
 - c. 8
 - d. 2
4. How can you actively monitor what is being said about your organization?
 - a. RSS Feeds
 - b. Google Alerts
 - c. Both a and b
5. In 2011, what percent of companies have banned use of social media sites?
 - a. 12%
 - b. 35%
 - c. 54%
 - d. 69%

EMPLOYEE QUESTIONS:

6. Most likely my employer is monitoring my social media pages.
 - a. True
 - b. False
7. As an employee, you should:
 - a. Not disclose confidential company information
 - b. Know your company's policy on social networking
 - c. Not disclose information that is regulated in how it is shared
 - d. All of the above
8. As a social media participant, you should be:
 - a. Secretive
 - b. Transparent
 - c. Dishonest
9. On Twitter, what function allows you to search for something without having to follow people tweeting about it?
 - a. Hashtag (#)
 - b. Asterisktag (*)
 - c. Percent-tag (%)
 - d. At-tag (@)
10. What should you do if you receive a scam email?
 - a. Do not respond to the email
 - b. Do not enter any personal information
 - c. Forward the email to spoof@paypal.com
 - d. Forward the email to spam@uce.gov
 - e. All of the above